**景文科技大學僑外生申請「工作許可」切結書**

**Affidavit on the Application for a Work Permit for Foreign Students and Overseas Chinese Studying at Jinwen University of Science and Technology**

一、從事校內外工作應依規定申請工作許可，未依規定申請，即受聘僱為他人工作者，依就業服務法規定，處新台幣3萬元以上15萬元以下之罰鍰；並限令出境。

1. **If an applicant wants to work on or off campus, she/he should first apply for a work permit, according to the governmental rules and regulations. If not having a work permit and working for any person or company, she/he will be fined NT$30,000 to NT$150,000 and barred from leaving Taiwan, according to the Employment Service Law.**

二、學生應於註冊完後備妥相關文件，至勞動部勞動力發展署外國專業人員工作許可申辦網址：<https://ezwp.wda.gov.tw>線上申辦。

**2. An applicant should prepare relevant documents after registration, and apply for a work permit of foreign professionals in the Labor Development Department, the Ministry of Labor. The website of online application:** [**https://ezwp.wda.gov.tw**](https://ezwp.wda.gov.tw)

三、申請工作證許可期間最長為6個月，其工作時間除寒暑假外，每星期最長為20小時 。

**3. The maximum period of a work permit is 6 months. The maximum of a work week is 20 hours, except for the winter and summer vacations.**

四、於上學期申請者，工作許可證之期限至次學期3月31日止；於下學期申請者，工作 許可證之期限至同年9月30日止。

**4. If an applicat applies for a work permit in fall semester, it will be expired March 31, spring semester (next year). If she/he applies for a work permit in the spring semester, it will be expired September 30, fall semester (same year).**

五、線上申辦工作證應備文件如下（上傳資料）：

　　(一)學生證（正反面）。

　　(二)在學證明 (需完成註冊程序) 。

　　(三)審查費新臺幣100元整。

　　(四)有效期間之護照。

　　(五)有效期間之居留證（正反面）。

　　(六)外國留學生工作許可同意函。（僑生及港澳生可免備第6項）

**5. The required documents of the online application are as follows (uploads):**

**(1) A student ID card (front and back).**

**(2) A proof of study (finished registration process).**

**(3) The screening fee is NT$100.**

**(4) A valid passport.**

**(5) A valid resident certificate (front and back).**

**(6) A letter of consent for the work permit for foreign students. (Overseas Chinese students and students from Hong Kong/Macao may be exempted from this item.)**

六、已詳細閱讀校內外工讀應遵守注意事項，並遵守以上規定；若因非法工作而致糾紛時，自行負責。

**6. The above rules and regulations regarding working on or off campus have already been read carefully and will certainly be abided. If working illegally and causing any legal trouble, the foreign student will take full responsibility for it.**

為表業知所述規定，特立此切結書為證

此致 景文科技大學

**I hereby sign my name on this affidavit required by Jinwen Unviersity of Science and Technology to display that I know and will obey all the rules and regulations.**

立切結書人

**Affiant**

　　　　班級： 學號： 姓名：

**Class:**  **Student No.:**  **Name:**

中 華 民 國 　　 年 　　 月 　　 日

**Date (mm/dd/yy): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**