

## 景文科技大學僑外生申請「工作許可」切結書(中英版)

### Affidavit on the Application for a Work Permit for Foreign Students and Overseas Chinese Studying at Jinwen University of Science and Technology

一、從事校內外工作應依規定申請工作許可，未依規定申請，即受聘僱為他人工作者，依就業服務法規定，處新台幣 3 萬元以上 15 萬元以下之罰鍰；並限令出境。

**1. If an applicant wants to work on or off campus, she/he should first apply for a work permit, according to the governmental rules and regulations. If not having a work permit and working for any person or company, she/he will be fined NT\$30,000 to NT\$150,000 and barred from leaving Taiwan, according to the Employment Service Law.**

二、學生應於註冊完後備妥相關文件，至勞動部勞動力發展署外國專業人員工作許可申辦網址：<https://ezwp.wda.gov.tw> 線上申辦。

**2. An applicant should prepare relevant documents after registration, and apply for a work permit of foreign professionals in the Labor Development Department, the Ministry of Labor. The website of online application: <https://ezwp.wda.gov.tw>**

三、外國留學生、僑生及華裔學生申請工作許可，許可期間最長為1年，其工作時間除寒暑假外，每星期最長為20小時。

**3. The maximum approved period for work permit application of foreign students, overseas Chinese students and ethnic Chinese students is one year. The longest hours per week are 20 hours except for winter and summer vacation.**

四、外國留學生、僑生及華裔學生於每學年上學期10月1日起至次年9月30日止之期間申請工作許可者，其許可期間不得逾次年9月30日。但檢附經學校註冊組加蓋申請期間次學年第一學期註冊章之學生證影本或提供註冊證明者，不受前述工作許可期間不得逾次年9月30日規定之限制。另來臺學習語言課程之外國留學生，則依申請當期註冊期間為工作許可期間。又工作許可因休學、退學、畢業、語文學習或技術訓練階段性課程結束，失其效力。

4. Foreign students, overseas Chinese students and ethnic Chinese students apply work permit during October 1 of the applying year to September 30 of next year in the academic year, the duration of the permit cannot exceed September 30 of the next year. However, the said regulation which last day is September 30 can be exempted if copy of student ID with stamps of the school registration department or registration certificate for the first semester of the next academic year are attached. Meanwhile, foreign students leaning Chinese in Taiwan can only apply work permit with duration as long as the current registered semester. And the work permits will be invalid if students quit, drop out, graduate, or language leaning or phased skill training program are over.

五、線上申辦工作證應備文件如下（上傳資料）：

- （一）學生證（正反面）。
- （二）在學證明（需完成註冊程序）。
- （三）審查費新臺幣 100 元整。
- （四）有效期間之護照。
- （五）有效期間之居留證（正反面）。
- （六）外國留學生工作許可同意函。（僑生及港澳生可免備第 6 項）

**5. The required documents of the online application are as follows (uploads):**

- (1) A student ID card (front and back).**
- (2) A proof of study (finished registration process).**
- (3) The screening fee is NT\$100.**
- (4) A valid passport.**
- (5) A valid resident certificate (front and back).**
- (6) A letter of consent for the work permit for foreign students. (Overseas Chinese students and students from Hong Kong/Macao may be exempted from this item.)**

六、已詳細閱讀校內外工讀應遵守注意事項，並遵守以上規定；若因非法工作而致糾紛時，自行負責。

**6. The above rules and regulations regarding working on or off campus have already been read carefully and will certainly be abided. If working illegally and causing any legal trouble, the foreign student will take full responsibility for it.**

為表業知所述規定，特立此切結書為證

此致 景文科技大學

**I hereby sign my name on this affidavit required by Jinwen University of Science and Technology to display that I know and will obey all the rules and regulations.**

立切結書人

**Affiant**

班級：\_\_\_\_\_學號：\_\_\_\_\_姓名：\_\_\_\_\_

**Class:\_\_\_\_\_ Student No.:\_\_\_\_\_Name:\_\_\_\_\_**

中 華 民 國 \_\_\_\_\_ 年 \_\_\_\_\_ 月 \_\_\_\_\_ 日

**Date (mm/dd/yy): \_\_\_\_\_**